

## Parnassus Quick Start Training Videos

The list below is a summary of Parnassus User guide videos.

Date Recorded	Recorded by	Title	Filename	YouTube link	Notes
		Qualification and Unit Set Up	SettingUpQualifications.mp4	<a href="http://youtu.be/IstxGyyDPgY">http://youtu.be/IstxGyyDPgY</a>	Shows how to set up units and qualifications, using the minimum fields so that you can get started quickly.
		Centre and Site Set Up	ManagingCentres.mp4	<a href="http://youtu.be/CSskuRF31LE">http://youtu.be/CSskuRF31LE</a>	Creating centres and sites. Modifying approval status and creating qualification approvals.
		Learners	LearnerRegistration-Single.mp4	<a href="http://youtu.be/OKChSACGg9I">http://youtu.be/OKChSACGg9I</a>	Creating a learner record, registering them for a qualification, entering achievement and printing a certificate.
		Learner Batch registration	LearnerRegistration-Batch.mp4	<a href="http://youtu.be/MtH8SKnSJ5Y">http://youtu.be/MtH8SKnSJ5Y</a>	Registering a batch of learners for a qualification via Excel file upload. This video shows how a centre would use the system.
		Achievement Upload - Centre	LearnerAchievement-Batch.mp4	<a href="http://youtu.be/xZ2iEI41EDo">http://youtu.be/xZ2iEI41EDo</a>	Shows how a centre would upload a batch of achievement for mandatory and optional units - and then shows how the centre would print certificates.
		Reports	Reporting.mp4	<a href="http://youtu.be/-l_ckXAe4L8">http://youtu.be/-l_ckXAe4L8</a>	Standard reports, finance reports, XREP reports for exporting data to Excel